

CALL FOR APPLICATIONS FOR THE ADMISSION OF EU AND EQUIPARATED STUDENTS IN THE 6 YEAR DEGREE COURSE IN MEDICINE AND SURGERY IN ENGLISH AT THE SAINT CAMILLUS INTERNATIONAL UNIVERSITY OF HEALTH SCIENCES (UNICAMILLUS) FOR THE ACADEMIC YEAR 2018/2019

Article 1 – Slots available and admission requirements

Saint Camillus International University of Health Sciences, hereunder referred to as UniCamillus, has published the public call for applications for the admission to the First Year of the Degree Course in Medicine and Surgery taught in English pursuant to art. 6 par.1, lett. a of DM 50/2010.

55 (fifty-five) slots are available¹ for EU applicants as well as applicants from the categories as from art. 26 of Italian Law 30th July 2002, no .189 and as amended (subsequent modifications and alterations).

Citizens from Norway, Iceland, Liechtenstein, Switzerland and the Republic of San Marino are treated as EU candidates.

Applicants wishing to participate in the admission test must meet one of the following requirements:

- a secondary school diploma that gives access to the University, issued by a state or equivalent educational institution of the Italian education system in Italy or abroad;
- final qualification of secondary education issued by an institution belonging to a foreign school system, located in Italy or abroad, obtained following a course of at least 12 years of schooling;
- final qualification of secondary education obtained in a school system that includes 10 or 11 years of schooling, supplemented with one or two years of university, provided that all the exams scheduled for those academic years have been passed.

Candidates enrolled in the last year of secondary school at state and private school institutions of the Italian education system or at a foreign secondary education institution that allows for the achievement of a valid qualification for admission to courses of higher education of the Italian system can also participate in the selections on the condition that, if the test results are positive, to present the diploma or qualification obtained at the time of the subsequent enrolment to the courses, under penalty of exclusion from the list of admitted candidates.

¹ The number of vacant slots may change following the programming decree, in the process of being issued, for the academic year 2018-2019 of the Italian Ministry of Education, University and Research (M.I.U.R.) in accordance with Italian Law of 2nd August 1999, n. 264. In case of a reduction with respect to the number indicated by this announcement following the determination of the slots made by the M.I.U.R., candidates who have registered on slots no longer available according to the merit-based ranking will lose the right to enrol and the amount paid for the first instalment of tuition fees will be reimbursed. These candidates will compete for the assignment of the slots not covered according to the procedure set up in this call for applications.

Students already in possession of an academic degree (obtained in Italy or abroad) and those who come from another degree course are required to follow the same procedures indicated in this call for applications and take part in the admission test.

Article 2 – Application submission

Enrolment in the admission test will be possible from 21st May 2018 and no later than 29th September 2018.

In order to complete the registration for the admission test, each candidate must connect to the web portal <http://www.unicamillus.org/admission-test>, register and follow the instructions.

The candidate is responsible for the information given when completing the registration form. The presence of false, incorrect or omitted information leads to the immediate exclusion from the test or, if the test is already passed, the cancellation from the lists of those admitted.

With the submission of the form for the registration to the test, the candidate authorises UniCamillus to carry out checks at institutions and authorities that have issued or validated the qualifications attached to the application.

In case of difficulty in the registration procedure, an e-mail can be sent to admission@unicamillus.org for assistance.

For all candidates, the participation fee to the admission test of € 170.00 is not refundable for any reason.

The payment of the fee for access to the admission test does not complete the registration procedure. The registration process must be completed in its entirety (under penalty of exclusion).

Article 3 – Support for candidates with disabilities or specific disorders

Candidates with disabilities or with specific learning disabilities (SLD), in relation to the specific medically certified difficulties, can make an explicit request for aids and/or additional time with respect to those established for the general candidates, as well as further measures so as to guarantee equal opportunities in carrying out the entry test. “Candidates with disabilities” shall mean: blind candidates, suffering from absolute blindness or with a visual residual not exceeding one tenth in both eyes; deaf candidates, suffering from deafness from birth or before learning the spoken language; candidates with a civil disability percentage equal to or greater than 66%; candidates in possession of the handicap certification foreseen by Italian Law 104/92 and amended by Italian Law 17/99. These conditions must result from an appropriate medical certification issued by competent health authorities. Certifications will be accepted only if produced in Italian or in English.

“Candidates with SLD” shall mean: candidates diagnosed with dyslexia, dysgraphia, dyscalculia, dysorthography, resulting from appropriate clinical certification, issued for no more than three years by the National Health Service, by specialists or by accredited structures, if provided for by the Regions. The additional time allocated to candidates with SLD will be 30% more than the time set for admission tests, in accordance with Italian Ministerial Decree 5669/2011.

These requests must be specified when registering on the web portal www.unicamillus.org with the related medical certification attached in electronic format. Alternatively, the medical documentation can be sent, to be received by 31st August 2018, through certified e-mail to the address unicamillus@pec.it or sent by post, via RR registered letter to the Student Secretary’s Office - UniCamillus University - Via di Sant’Alessandro 8 – 00131 Roma.

Article 4 – Examination topics and admission criteria

The admission test consists of a written test and, for candidates who have ranked among the top 220 in the ranking of scores achieved, in an oral interview.

4.1 Written Examination

The UniCamillus admission test consists of a written test in English and composed of seventy-five (75) multiple choice questions of logical, quantitative, verbal and abstract reasoning, which have five response options, among which the candidate must identify only one answer, discarding the wrong, arbitrary or less probable conclusions. The test will last 80 minutes.

For the evaluation of the test a maximum score of 75 (seventy-five) points is attributed according to the following criteria:

- 1 point for each correct answer;
- minus 0.25 points for each wrong answer;
- 0 points for each answer not given or multiple marking or, in any case, for all ambiguous responses.

Candidates placed within the first 220 places in the merit ranking on the basis of the score obtained by each candidate in the written test are admitted to the oral examination, which constitutes the second selection test.

The University reserves the right to extend the ranking of those admitted to the oral examination even in subsequent moments, in the event of non-coverage of available places for this test.

In the event of a tie in the score, priority is given to the younger subject.

4.2 Oral Examination

The oral exam consists of an interview that focuses on general culture topics, based on secondary high school aptitude and motivational programs, aimed at verifying the predisposition of each candidate for the disciplines covered by the Course and the specific aims of the University.

The evaluation of the oral interview is equal to a maximum of 25 (twentyfive) points out of 100.

Article 5 – UniCamillus Testing Procedures

The final list of the convocation to the written test will be published on 2nd October, 2018 on www.unicamillus.org.

The written examination will take place on 6th October, 2018 at the location that will be indicated in the calls for the exam. The call for candidates is scheduled for 9.00 am.

The final list of the calls to the oral interview will be published on 9th October, 2018 on www.unicamillus.org.

The oral interviews will start on 11th October 2018 and will continue in the following days in the locations and in the modalities that will be published on the website www.unicamillus.org.

The University reserves the right to change dates, times, places of entry test and publication dates of results if it is deemed necessary for organizational reasons.

On the days of the ~~written~~ examinations candidates must present a valid Identification Document (ID) pursuant to art. 35 of the D.P.R. December 28th 2000 n.445.

idden to use mobile phones, calculators, tablets, web-connecting devices and to consult printed books and / or manuscripts and notes. The use of pens or other unauthorized writing instruments is also forbidden.

Article 6 - Final ranking for admission

By 16th October 2018 UniCamillus will publish the final ranking on the website www.unicamillus.org, guaranteeing the anonymity of the candidates.

The final ranking will be drawn up by adding the scores of the written examination (max 75 points), and the oral examination (max 25 points).

Regardless of the ranking, candidates with a score of less than 40 points will not be admitted.

The winners are those who place themselves in a favourable position with reference to the number of available places as from Article 1 of this call. In case of a tie, the younger candidate will prevail in the final ranking.

Article 7 – Enrolment and re-ordering procedure

Enrolment procedures must be carried out on www.unicamillus.org starting from 17th October 2018 and up to 22nd October 2018 as follows:

- candidates ranking from position 1 to position 55 will be able to enrol;
- candidates from position 56 to position 100 on the list will be able to enrol as a reserve. This enrolment will be confirmed on the basis of placement in rankings, if places remain

available due to the lack of enrolment of some of the candidates ranking from position 1 to position 55;

- by 22nd October 2018 candidates (ranking from position 1 to position 55) and candidates enrolled with reserve (from position 56 to position 100) are required to pay the first instalment of the university tuition of € 5,000, under penalty of exclusion from the ranking;
- Confirmation will be sent via e-mail by 23rd October 2018.

Any slots not covered from position 101 will be managed according to the following “reordering” procedure:

- Communication to the interested parties of slots available for missing enrolments or withdrawals (reopening of the rankings);
- admitted candidates through the “reordering” procedure of the rankings will have to proceed with the online enrolment and with the payment of the first instalment within the first 48 hours from the reopening of the rankings;
- the “reordering” procedure will be reiterated until the available places are filled.

Candidates who do not meet the deadlines indicated above will be considered withdrawing candidates and will lose the right to enrol.

Article 8 – Enrolment completion

From 23rd October 2018 until 28th October 2018 the following documentation must be sent according to the procedure that will be communicated by the University (documentation for the certification of non-EU educational qualifications may also be handed in afterwards on the basis of the indications provided by the Secretary’s Office):

- undersigned enrolment application, addressed to the Rector, and acceptance of the UniCamillus Code of Ethics;
- declaration attesting the ISEE bracket of personal / family income;
- two passport-sized photographs (please indicate name and surname on the back);
- photocopy of an identity document and a photocopy of the fiscal code (foreigners legally residing in Italy must submit a valid residence permit and fiscal code);
- Certification of the High School Diploma or copy of the High School Diploma or self-certification. In case of qualifications obtained in a secondary education institution belonging to a non-Italian school system located in Italy or abroad, self-certification is not allowed and a certified copy of the diploma must be sent and accompanied, if requested, by a Declaration of Value issued by the Italian Embassy or Italian Consulate General competent for the territory in the country where the qualification was issued.

It is also mandatory to deliver the following health certifications within 60 days of enrolment:

- tuberculin vaccination performed according to the Mantoux technique, according to the Agreement of February 7th, 2013 of the State-Regions Conference on "Prevention of tuberculosis in health care workers and subjects similar to them", and by the D.P.R.

n. 465 of 7.11.2001, Regulation establishing the conditions under which vaccination against tuberculosis is mandatory, in accordance with article 93, paragraph 2, of the law of 23rd December 2000, no. 388; this said test must be performed at a S.S.N. structure (National Health Service);

- certificate of vaccination against viral hepatitis B, pursuant to Law n. 165 of 27.5.1991.

The University will provide useful information to fulfil these certifications.

Candidates who have not complied with the aforementioned points within the deadlines indicated will be considered withdrawing candidates and the slots that will be vacant will be made available to the other candidates through the reordering of the ranking list, starting from 23rd October 2018, by means of notices that will be sent to the interested parties.

The candidate who renounces or does not complete the enrolment procedure within the times indicated in this call for applications, will not be reimbursed, under any circumstances, of the amount paid.

Article 9 - First instalment reimbursement

The first instalment may be reimbursed only for those candidates registered with reserve, for which it is not possible to confirm the enrolment due to the completion of the available places by candidates with the best standing in the ranking. In all other cases, the first instalment cannot be reimbursed.

Article 10 – Waiver procedure following enrolment

Students who, after completing their enrolment, wish to renounce their studies, will have to submit their request and send it via R/R registered mail to: Saint Camillus International University of Health Sciences - Via di Sant'Alessandro 8 - 00131 Rome or by certified email unicamillus@pec.it.

Article 11 – Summary table of deadlines and warnings

Period of registration to the call	From 21 st May 2018 to 29 th September 2018
Deadline for submitting documentation for candidates with disabilities and/or with diagnosis of learning disabilities.	31 st August 2018
Publication of the final list of convocations to the Written Examination	2 nd October 2018
Written Examination	6 th October 2018
Written Examination Results and Admission to the Oral Examination	9 th October 2018
Beginning of the Oral Examination	11 th October 2018
Publication of list of admitted students	16 th October 2018
Enrolment (acceptance of placement and payment of First Instalment of Tuition Fees)	From 17 th October 2018 to 22 nd October 2018
Enrolment Completion	From 23 rd October 2018 to 28 th October 2018

Beginning of allocation procedures for vacancies (takeovers)	23 rd October 2018
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- The University and the Administrations involved in this procedure reserve the right, in any stage of the procedure, to ascertain the truthfulness of the declarations made by the candidate, in accordance with current legislation. The candidate must therefore provide all the necessary elements to allow for appropriate checks. In the event that the documentation submitted by the candidate contains false declarations, without prejudice to the penalties provided for by the penal code and by the special laws on the matter and the declarer's exposure to the action for damages by the other parties, the enrolment will be cancelled, any benefits granted will be recovered and the tuition fees paid will be retained.
- In case of waiver, at any stage, the amount paid for the university tuition fee is not refundable for any reason.
- For juridical and interpretative purposes, the Italian call for application, approved by Decree of the Rector n. 5 of 11th May 2018, filed at the academic office, shall prevail.

Article 12 – Supervisory Commission for the regularity of the competition

With a specific decision, a Committee will be appointed to ensure the regular and proper performance of the operative procedures of the competition.

The Committee, made up of at least three effective members, during the tests, may avail itself of the assistance of teaching and administrative staff and of qualified external professionals.

Vittorino Testa, director of student services - UniCamillus University, is responsible for the procedure.